

REGULAR MEETING OF THE BOARD OF TRUSTEES (Thursday, February 9, 2017)

Members present

Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

1. CALL TO ORDER

A. WELCOME MESSAGE FROM THE BOARD PRESIDENT

President Smith called the meeting to order at 5:00PM.

2. APPROVAL OF AGENDA

A. APPROVAL OF THE AGENDA

The Board approved the meeting agenda, as presented.

Motion by Jeannie Kerr, second by Jeff Conwell.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

There were no comments made on the Closed Session items.

4. CLOSED SESSION

A. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE)

B. CONFERENCE WITH LABOR NEGOTIATOR, DISTRICT NEGOTIATORS: DR. MARYLOU WILSON, MR. CHRISTOPHER HELLER, AND MRS. ANDREA STUBBS. EMPLOYEE ORGANIZATIONS: CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), ST. HELENA TEACHERS ASSOCIATION (SHTA), AND UNREPRESENTED EMPLOYEES (GOVERNMENT CODE 54957.6)

5. RECONVENE TO OPEN SESSION AND FLAG SALUTE

A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

The Board returned from Closed Session and President Smith led the Board in the Pledge of Allegiance.

President Smith reported that in Closed Session items A. and B. were discussed and no action was taken. The Board will adjourn to closed session following open session to resume discussion on the closed session items.

6. PUBLIC COMMENT AT SHUSD BOARD MEETINGS

A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS

Robert Louis Stevenson (RLS) students, Daphane Steele, Liesl Wolf-Heinemann, and Reid Ivanoff, approached the Board to request funding for water bottle drinking stations for installation on the RLS campus.

Aurelia Ramirez, parent of two Robert Louis Stevenson Middle School students, discussed their recent move to Angwin. Ms. Ramirez requested that her children be granted the opportunity to stay at St. Helena Schools. She also provided two letters of support from two current RLS teachers.

Emily Hernandez, student at RLS, requested that the Board allow both she and her brother to continue attending RLS middle school. She mentioned her participation in school sports and her desire to attend the 8th grade trip to Yosemite next year.

Jay Templeton, Executive Director of the St. Helena and Calistoga Boys and Girls Club, presented the Board with the organizations 2016 Annual Report.

7. PRESENTATIONS

A. PERFORMANCE BY THE ST. HELENA HIGH SCHOOL JAZZ BAND AND CHOIR

The St. Helena High School Jazz Band and Choir were unable to perform for the Board.

B. PRESENTATION ON THE GREATER ST. HELENA PROPERTY BASED IMPROVEMENT DISTRICT PROPOSED SERVICE PLAN

St. Helena Chamber of Commerce Chief Executive Officer, Pam Simpson, provided the Board with information on the St. Helena Property-Based Improvement District Proposed Service Plan. Board President Cindy Smith and Board Vice-President Jeannie Kerr informed the Board and Public that they would not participate in any discussion regarding the item as it is conflict of interest.

8. COMMUNICATIONS

A. BOARD MEMBER REPORTS

Trustee Conwell provided the Board with a report on the St. Helena Elementary School. Trustee Conwell began his report with a reflection on his recent visit provided by SHES Principal, Tanya Pearson. He observed 90 minutes of math and was impressed by the students' comprehension of math work problems. He is confident that the elementary students are getting a depth of knowledge in their current instruction.

In closing, Trustee Conwell very happily observed the new lunch schedule.

B. SUPERINTENDENT'S SUB-COMMITTEE REPORTS

BUDGET: Trustee Pelosi reviewed the committee meeting hosted on January 18, 2017. The committee reviewed the current budget assumptions which included the purchase of a new vehicle.

WELLNESS: Trustee Kerr reported on the January 26, 2017 committee meeting.

LCAP: Trustee Smith provided the board with information on the January 17, 2017 committee meeting. The committee reviewed the two District Goals of Professional Excellence and Success for All. The committee also discussed the possibility of reducing the number LCAP goals. The committee also reviewed a presentation on the results of the Parent Survey which was completed in the fall.

C. STUDENT REPRESENTATIVE TO THE BOARD

Student Representative to the Board, Cristian Maldonado, provided the Board with an update of the activities occur at each of the school sites.

D. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD

The written report from the SHTA President is attached to the Board agenda.

E. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD

The written report from CSEA president is attached to the Board agenda.

F. SUPERINTENDENT'S REPORT

Superintendent Wilson provided the Board with information on the upcoming Parent Information Night on Suicide Awareness on February 16, 2017 at 6:00PM. The Board also received information on the list of upcoming Parent Forums which are hosted on various dates and times. The scheduled is attached to the Board meeting agenda. In closing, Dr. Wilson provided the Board with an update on mathematics throughout the district. In the month of September the Board received a study session from administration on student achievement. At the primary and elementary sites both received 90 minutes of instruction daily. Students are also provided with instructional aides and assistance before and after school. At the middle school struggling students are provided time during access period, after school, and intervention support. At the high school, students can gain additional support during zero period, access period and the newly added after school assistance available on Monday through Thursday in the high school library.

G. ST HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The report from the St. Helena High School Principal is attached to the Board agenda.

H. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The report from the Robert Louis Stevenson Principal is attached to the Board agenda.

I. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The report from the St. Helena Elementary School Principal is attached to the Board agenda.

J. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The report from the St. Helena Primary School Principal is attached to the Board agenda.

9. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING ON JANUARY 11, 2017

B. APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON JANUARY 12, 2017

C. APPROVAL/RATIFICATION OF FIELD TRIPS

D. APPROVAL/RATIFICATION OF SCHOOL-CONNECTED ORGANIZATIONS TO RAISE FUNDS FOR DISTRICT STUDENTS

E. APPROVAL OF CONTRACTS UNDER \$25,000

F. APPROVAL OF BP 3515.7 FIREARMS ON SCHOOL GROUNDS

G. RATIFICATION OF ACCOUNTS PAYABLE WARRANT REGISTERS #32 THRU 35, FY 16/17.

H. APPROVAL OF THE WILLIAMS UNIFORM COMPLAINT QUARTERLY REPORT, NOVEMBER 2016 - JANUARY 2017

I. RENEWAL OF THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SHUSD AND NAPALEARNS - COMPUTER EQUIPMENT AND SOFTWARE PROCUREMENT SUPPORT FOR 2017

J. APPROVAL OF PERSONNEL REGISTER #7, FY 16/17

K. APPROVE THE AGREEMENT WITH CALIFORNIA STATE UNIVERSITY'S CALSTATE TEACH PROGRAM TO PROVIDE STUDENT TEACHER PLACEMENTS FOR UNIVERSITY STUDENTS

President Smith asked to remove item 9A from the Consent Agenda. Trustee Pelosi would like to abstain from voting from the special meeting on January 11, 2017, as she was not yet a board member.

The Board approved items 9B-9K on the Consent Agenda.

Motion by Jeff Conwell, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

The Board approved item 9A of the Consent Agenda.

Motion by Maria Haug, second by Jeannie Kerr.

Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith

Abstain: Lisa Pelosi

10. BOARD RELATED ITEMS

A. REQUEST TO ACCEPT GIFTS, DONATIONS, OR EARMARKED FUNDS

Trustee Conwell read the list of gifts, donations, or earmarked funds.

The Board accepted the Gifts, Donation, or Earmarked Funds as presented.

Motion by Jeff Conwell, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

B. BOARD REVIEW AND DISCUSSION ON THE DISTRICT GOALS AND PRIORITIES FOR 2017-2018 SCHOOL YEAR

Superintendent Wilson opened her presentation by reviewing the District and State priorities. Following the review, Dr. Wilson presented the Board with a list of discussion questions to collecting feedback from the members.

The Board listed the following items as strengths of the District:

- Excellent staff across the board
- Outstanding student citizenship
- A great amount of resources
- A large number of course offerings at the high school
- Personal attention by teachers
- Small core classes
- Diverse student population
- Small school community
- Sense of cohesiveness
- Safe schools
- Great Facilities

The Board listed the following items as challenges with the district:

- Manage programming with a dwindling student enrollment
- Potential of becoming complacent (moving from good to great)
- Communication (possible introduce texting as a new form of communication)
- Low parent involvement
- Mental health funding potential decrease in funding
- Math (would like to see this as a top priority of the district)
- Improve career paths
- Close the achievement gap in ELL (great progress but room for more growth)
- Number of seniors in lower level math classes
- As improvement happens, continue to improve

The unanimously agreed to continue using the two District Priorities and to:

- Incorporate math into the detailed bullet points
- Add math as a separate LCAP Goal
- Create a great goal and a reach goal to track progress.

11. HUMAN RESOURCES

A. APPROVAL OF CONTRACT AMENDMENT #1 FOR CHRISTOPHER JAMES HELLER, CHIEF ACADEMIC/HUMAN RESOURCES OFFICER, EFFECTIVE JULY 1, 2017

The Board approved the first contract amendment for Christopher James Heller, Chief Academic/Human Resources Officer.

Motion by Jeff Conwell, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

B. APPROVAL OF THE INITIAL PROPOSAL OF THE ST. HELENA TEACHERS' ASSOCIATION (SHTA) TO OPEN NEGOTIATIONS WITH THE ST. HELENA UNIFIED SCHOOL DISTRICT (SHUSD) REGARDING COLLECTIVE BARGAINING FOR THE 2017-18 FISCAL YEAR

The Board approved the initial proposal of the St. Helena Teachers' Association (SHTA) to Open Negotiations with the St. Helena Unified School District (SHUSD) regarding Collective Bargaining for the 2017-2018 Fiscal Year.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

12. STUDENT LEARNING & ACHIEVEMENT

A. REPORT ON LOCAL CONTROL ACCOUNTABILITY PLAN GOAL #3

Chief Academic/Human Resources Officer, Christopher Heller, provided the Board with an update on the Local Control Accountability Plan Goal #3, Improve academic performance for all students in mathematics.

The Presentation is attached to the Board agenda.

B. PRESENTATION ON LOCAL CONTROL ACCOUNTABILITY PLAN PARENT SURVEY

Chief Academic/Human Resources Officer Christopher Heller provided the Board with background on the Local Control Accountability Plan (LCAP) Parent Survey which was administered in the fall. Each principal, provided information on three questions that resonated with them, reflected on the data, and provided next steps.

The presentation is attached to the board agenda.

C. REPORT ON ST. HELENA STUDENT DISCIPLINE

Director of Curriculum, Mary Allen, provided the Board with a districtwide report on student discipline. The Board celebrated and thanked staff for their success in reducing the number of suspensions and expulsions over time. The report is attached to the Board meeting agenda.

D. APPROVAL OF THE COLLEGE READINESS BLOCK GRANT

The Board approved the College Readiness Block Grant.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

E. UPDATE ON THE ROBERT LOUIS STEVENSON MASTER SCHEDULE

RLS Principal Karin Cox provided the Board with information on the revised Master Scheduled for the RLS students.

13. BUSINESS & OPERATIONS

A. APPROVAL OF CONTRACTS OVER \$25,000

The Board approved the contracts over \$25,000.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

B. 2017-18 DRAFT BUDGET ASSUMPTIONS - BOARD REVIEW

Chief Business Official, Andi Stubbs, provided the Board with an update on the 2017-2018 Budget Assumptions.

14. FUTURE AGENDA ITEMS

A. FUTURE AGENDA ITEMS

The Board reviewed the list of future agenda items:

Board Study Session: March 9, 2017, 4:00 - 5:00PM (Governance)

Superintendent's Evaluation

Report on Career Day

CIF Report

Student Injury Report

Textbook Adoption

St. Helena Primary School Report on PBIS

TEN Survey

Employment Contract Amendment - Chief Business Official

Budget Assumptions - Info.

Second Interim Report

Developer Fee Exemption Report

Give Big! & Run Big! Presentation

No additional items added to the March meeting agenda.

15. ADJOURNMENT

A. ADJOURNMENT

The Board adjourned to closed session to resume discussion of item 4B.

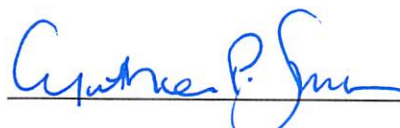
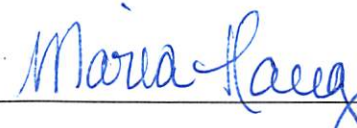
The Board returned from closed session and President Smith reported that no action was taken by the Board on any closed session items.

President Smith adjourned the meeting at 9:45PM.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

	<u>3/9/17</u>		<u>3/9/17</u>
Cindy Smith, Board President	Date	Maria Haug, Clerk to the Board	Date