

REGULAR MEETING OF THE BOARD OF TRUSTEES
Thursday, March 9, 2017

Members present

Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

1. CALL TO ORDER

A. WELCOME MESSAGE FROM THE BOARD PRESIDENT

President Smith called the meeting to order at 4:47PM.

2. APPROVAL OF AGENDA

A. APPROVAL OF THE AGENDA

The Board approved the meeting agenda, as presented.

Motion by Jeannie Kerr, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Jeff Conwell, Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

There were no comments made by the Public on Closed Session items.

4. CLOSED SESSION

A. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE /DISCIPLINE /DISMISSAL /RELEASE)

B. CONFERENCE WITH LABOR NEGOTIATOR, DISTRICT NEGOTIATORS: DR. MARYLOU WILSON, MR. CHRISTOPHER HELLER, AND MRS. ANDREA STUBBS. EMPLOYEE ORGANIZATIONS: CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), ST. HELENA TEACHERS ASSOCIATION (SHTA), AND UNREPRESENTED EMPLOYEES (GOVERNMENT CODE 54957.6)

C. PERSONNEL (GOVERNMENT CODE 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT)

5. RECONVENE TO OPEN SESSION AND FLAG SALUTE

A. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY

President Smith introduced Anais and Anakarla Hernandez and asked the students to help lead the Pledge of Allegiance.

President Smith reported that in connection with Closed Session items A. and B. the Board received information and no action was taken. In connection with item C, the superintendent's evaluation was conducted for second period.

President Smith also reported that Trustee Conwell left the meeting immediately after Closed Session as he was feeling ill.

6. PUBLIC COMMENT AT SHUSD BOARD MEETINGS

A. PUBLIC COMMENTS AT SHUSD BOARD MEETINGS

There were no comments made by the Public on items not on the agenda.

7. PRESENTATIONS

A. GIVE BIG! RUN BIG! PRESENTATION

Doug Abdalla, Member of the Give BIG Steering Committee, provided the Board with information on the social media fundraiser, Give BIG!

B. ANNUAL REPORT FROM THE CITIZENS' OVERSIGHT COMMITTEE

David DeSante, current member of the Citizens' Oversight Committee, provided an oral report on the Measure B/C Bonds.

C. PRESENTATION ON STUDENT ATTENDANCE AND STUDENTS' RIGHT TO ATTEND SCHOOL

Superintendent, Marylou Wilson, provided the Board with a presentation on Student Attendance and Students' Right to attend school. In her presentation, Dr. Wilson reviewed the District Mission, the District's legal requirement to serve children and current Board Policy regarding attendance.

Alexandra Allen, parent, and St. Helena resident at 1553 Chablis Circle provided public comment on the topic. Ms. Allen expressed a desire for the Board to go on record supporting all of their students and reassuring families that the school sites are safe areas.

Brooke Casey, parent, and St. Helena resident provided public comment on the topic. Ms. Casey encouraged the Board to issue a statement declaring the District as a safe haven.

The Board directed staff to draft a meaningful resolution with statements tailoring to the students and families of St. Helena. The Board will be presented with the item at the April Board meeting.

8. COMMUNICATIONS

A. BOARD MEMBER REPORTS

Lisa Pelosi provided a report on activities occurring at Robert Louis Stevenson Middle School.

B. SUPERINTENDENT'S SUB-COMMITTEE REPORTS

BOARD POLICY: Trustee Haug informed the Board of the work performed at the February 10, 2017 meeting. The proposed policy changes will be discussed later in the meeting.

FACILITIES: Trustee Pelosi informed the Board that the Committee received project updates and reviewed the SHPAC dedication plaque at the February 15, 2017 meeting. She also reported that the football pole met DSA approval and will save the District \$80,000.

LCAP: Trustee Haug reported on the February 21, 2017, Committee Meeting. Trustee Haug reported that the Committee scheduled a series of Parent Forums to be held at various school site and hosted by a variety of administrators.

PRESCHOOL FOR ALL: At the February 13, 2017, meeting, routine administrative items were discussed. The Trustees also reported that they received a large donation from the Young School when the institution dissolved. Members of the committee also presented to the Federated Women's Club which will consider the SHPA for the next period.

MONROVIA: The Trustees reported that at the February 16, 2017, Committee Meeting they received updates from the City, County, Napa Valley College, and the Chamber of Commerce.

CURRICULUM, TECHNOLOGY & INNOVATION COMMITTEE: The Trustees reported on the March 7, 2017, Committee Meeting. The 12 members in attendance reviewed the roles and responsibilities of the newly formed committee.

C. STUDENT REPRESENTATIVE TO THE BOARD

Student Representative to the Board, Cristian Maldondo, shared information on activities occurring at the school sites.

D. ST. HELENA TEACHERS' ASSOCIATION (SHTA) REPORT TO THE BOARD

SHTA President Bandon Farrell provided the Board with information on activities occurring with members of the SHTA.

E. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) #287 REPORT TO THE BOARD

CSEA Treasurer Lisa Montelli provided the Board with information on activities occurring with members of the CSEA.

F. SUPERINTENDENT'S REPORT

Superintendent, Dr. Marylou Wilson, shared the most recent Saints Nation video which highlighted Winter Sports at the high school. Dr. Wilson also invited members of the Public to attend an upcoming Parent Information Night hosted by site and district administration. Lastly, Dr. Wilson shared information on the Math Study Session scheduled on March 30, 2017.

G. ST HELENA HIGH SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The St. Helena High School Principal's Report to the Board is attached to the meeting agenda.

H. ROBERT LOUIS STEVENSON MIDDLE SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The Robert Louis Stevenson's Principal's Report to the Board is attached to the meeting agenda.

I. ST. HELENA ELEMENTARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The St. Helena Elementary School Principal's Report to the Board is attached to the meeting agenda.

J. ST. HELENA PRIMARY SCHOOL PRINCIPAL'S REPORT TO THE BOARD

The St. Helena Primary School Principal's Report to the Board is attached to the meeting agenda.

9. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON FEBRUARY 9, 2017

B. APPROVAL/RATIFICATION OF FIELD TRIPS

C. APPROVAL/RATIFICATION OF SCHOOL-CONNECTED ORGANIZATIONS TO RAISE FUNDS FOR DISTRICT STUDENTS

D. APPROVAL OF CONTRACTS UNDER \$25,000

E. APPROVAL OF THE 2016-17 CONSOLIDATED APPLICATION (WINTER DATA COLLECTION), AND AMENDED 2016-17 APPLICATION FOR FUNDING

F. APPROVAL OF PERSONNEL REGISTER #8.

The Board approved the Consent Agenda, as presented.

Motion by Lisa Pelosi, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell

10. BOARD RELATED ITEMS

A. REQUEST TO ACCEPT GIFTS, DONATIONS, OR EARMARKED FUNDS

Trustee Kerr read the list of gifts, donations, or earmarked funds.

The Board accepted the gifts, donation, or earmarked funds, as presented.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell

B. INFORMATION ON THE REVISION OF BOARD POLICIES

Chief Academic/Human Resources Officer Chris Heller and Chief Business Official Andi Stubbs provided the Board on information on the proposed edits to BP 3515.2, BP 5111, BP 1330, BP 5030, BB 9240(a), and BB 9323(a) which were reviewed by the Board Policy Committee on February 10, 2017.

11. HUMAN RESOURCES

A. APPROVAL OF THE INITIAL PROPOSAL OF THE ST. HELENA UNIFIED SCHOOL DISTRICT (SHUSD) TO OPEN NEGOTIATIONS WITH THE ST. HELENA TEACHERS' ASSOCIATION (SHTA) REGARDING COLLECTIVE BARGAINING FOR THE 2017-18 FISCAL YEAR

The Board approved the initial proposal of the St. Helena Unified School District (SHUSD) to open Negotiations with the St. Helena Teachers' Association regarding Collective Bargaining for the 2017-2018 fiscal year.

Motion by Maria Haug, second by Jeannie Kerr.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell

12. STUDENT LEARNING & ACHIEVEMENT

A. PRESENTATION ON LOCAL CONTROL ACCOUNTABILITY PLAN GOAL #5

Chief Academic/Human Resources Officer Christopher Heller provided the Board with information on the final Local Accountability Plan (LCAP) goals.

B. CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) ANNUAL REPORT

St. Helena High School Principal, Benjamin Scinto, provided the Board with the California Interscholastic Federation (CIF) Annual Report. Highlights from Mr. Scinto's report included a list of reported student injuries, which included one concussion. Mr. Scinto also reviewed the

revision to AR 6145 Instruction. The revision included specific verbiage regarding eligibility for incoming ninth graders:

“Students enrolled in the first quarter of their ninth grade year, who did not meet eligibility criteria at the end of their eight-grade year, may be offered a probationary period during the first quarter of the fall semester. Students on this probation may only participate in practices but shall not represent the school in an athletic contest or any extracurricular school sponsored event. If the student achieves a 2.5 grade point average (GPA) with no more than one failing “F” grade at the end of the first quarter progress report, the student will become eligible for full participation. If the student’s grades drop below a 2.5 GPA between the progress report and the end of the first quarter marking period, the administration may exclude him or her from activities, including but not limited to; events, games, and practices. If the student is ineligible after the first grading period, eligibility criteria will be applied in the manner for all students to maintain participation.”

C. INFORMATION ON ENGLISH LANGUAGE ARTS TEXTBOOK ADOPTION

Director of Curriculum and Instruction, Mary Allen, provided the Board with information on the textbook adoption process for selecting State-approved ELA/ELD textbooks for the 2017-2018 school year.

The teachers are currently piloting the curriculum and will complete a textbook evaluation in late April/Early May. The Board will be asked to approve the textbook adoption at the June 22, 2017 meeting.

D. PRESENTATION ON THE CALIFORNIA DASHBOARD ACADEMIC MEASUREMENT SYSTEM

Director of Curriculum and Instruction, Mary Allen, provided the Board with information on the New California Dashboard template.

13. FACILITIES

A. APPROVAL OF CHANGE ORDER #2 TO THE CONSTRUCTION CONTRACT FOR THE ST. HELENA UNIFIED SCHOOL DISTRICT HVAC & REROOF PROJECT

The Board approved Change Order #2 to the Construction Contract for the St. Helena Unified School District HVAC & Reroof Project.

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell

B. APPROVAL TO FILE NOTICE OF COMPLETION FOR BHM CONSTRUCTION, INC. FOR THE ST. HELENA UNIFIED SCHOOL DISTRICT REROOF & HVAC REPLACEMENT PROJECT

The Board approved the request to file a Notice of Completion for BHM Construction, Inc. for the St. Helena Unified school District Reroof & HVAC Replacement Project.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell

14. BUSINESS & OPERATIONS

A. INFORMATION ON DEVELOPER FEES AND AFFORDABLE HOUSING PROJECTS

Chief Business Official, Andi Stubbs, provided the Board with a presentation on Developer Fees and how they relate to Affordable Housing Projects. The District has been asked to consider if a waiver or reduction of developer fees for affordable housing projects should be implemented.

Mary Stephenson, St. Helena resident, and supporter of the local non-profit developer, "Our Town St. Helena (OTSH)," provided information on the requested waiver for their affordable housing project at Brenkle Court.

Trustees Haug and Kerr shared their strong support for a full waiver for these types of projects. President Smith requested that District Staff provide a resolution which includes a sliding scale to include data on both a full and partial waivers. She also requested a yearly review of the fees.

B. APPROVAL OF THE ANNUAL REPORT FROM THE MEASURE B/C CITIZENS' OVERSIGHT COMMITTEE (COC)

The Board approved the Annual Report from the Measure B/C Citizens' Oversight Committee (COC).

Motion by Lisa Pelosi, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell

C. 2017-18 DRAFT BUDGET ASSUMPTIONS FOR BOARD REVIEW

Chief Business Official, Andrea Stubbs, provided the Board with an update on the proposed budget assumptions for the 2017-2018 school year. CBO focused on the three changes made since the previous report which include, District of Choice (DOC) funding, increase in textbook funding, and resources for "Innovation Learning Projects". The revisions will be presented to the Budget Committee at an upcoming meeting.

D. APPROVAL OF THE 2016-17 SECOND INTERIM REPORT

The Board approved the 2016-2017 Second Interim Report.

Motion by Jeannie Kerr, second by Maria Haug.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell

15. FUTURE AGENDA ITEMS

A. FUTURE AGENDA ITEMS

The Board reviewed the agenda items scheduled for the April 13, 2017 meeting:

Academic Decathlon Students

SHUSD Drama Program

Report on Emergency Preparedness

Food Services Report

Information on the 2017-2018 LCAP

Districtwide PBIS Implementation

Budget Assumptions - Information

Quarterly Facilities Update

Report on Technology
Teacher Appreciation Resolution
Staff Appreciation Resolution

President Smith also reminded the Board of the Mathematics Study Session scheduled for March 30, 2017. No additional items were added by the Board.

16. ADJOURNMENT

A. ADJOURNMENT

President Smith adjourned the meeting at 8:56PM.

Motion by Jeannie Kerr, second by Lisa Pelosi.

Final Resolution: Motion Carries

Aye: Maria Haug, Jeannie Kerr, Cindy Smith, Lisa Pelosi

Not Present at Vote: Jeff Conwell



Board President 4/12/18
Date



Clerk to the Board 4/12/18
Date